

BORDERNETwork

Kick-Off Meeting
June 30 – July 2, 2010

Highly active prevention:
scale up HIV/AIDS/STI prevention,
diagnostic and treatment across sectors
and borders
Monitoring

Co-funded by the European Commission and the German MOH
The sole responsibility of any use that may be made of the
information lies with the author (SPI Research gGmbH)



Specialities of the overall agreement

- Duration 1.1.10 – 1.1.13
- *Reporting periods (financial and technical: 18+2; 36+2)*
- *Instalments:*
 - *30 % (up to 45 days after agreement is signed,*
 - *30 % after intermediate report,*
 - *40 % after aproval of final report*
- *New: Second instalment :*
 - *If Expenditure is less than 70 % the amount of the new prefinancing payment shall be reduced by the unused amount*

Financial reporting

- Form follows the budget. Additional: Invoice number, etc. Content in English
- Exchange rate on all invoices:
 - Article 1.11.1: Any conversion of actual costs into Euros shall be made by the beneficiary at the monthly accounting rate established by the commission:
ec.europa.eu/budget/inforeuro/index.cfm?fuseaction=home&language=en
- SPI will provide a obligatory form for all financial reports!
- The transfer between items should not exceed 20%.

Travel and subsistence reimbursement see budget for scales !

Travel and Subsistence (Annex II detailed budget)

- E2.: Only for staff (see staff costs pertaining to public officials and non public officials)
- E5.: Subcontracting costs: for subcontractors only
- E6: Other costs : participants to meetings, seminars, conferences etc

Use the respective travel and substences expenses sheet !!!

For details see annex 5

General: Travel and subsistence allowences for staff taking part in the action should be in line with the beneficiaries usual practices and not exceed the scales approved yearly by the commission